

**CERTIFICATION OF RESOLUTION**  
FOR  
**STUDENT & VISITOR COVID-19 POLICY FOR THE 2020-2021 ACADEMIC YEAR**

**South Columbus Preparatory Academy at German Village**  
*(An Ohio Non-Profit Corporation)*

The Governing Authority (the “Board”) of South Columbus Preparatory Academy at German Village, (the “School” and the “Corporation”), a non-profit corporation organized under the laws of the State of Ohio, hereby resolves as follows:

WHEREAS the Governing Authority of South Columbus Preparatory Academy at German Village is committed to providing educational opportunities to the School’s students in a manner that facilitates learning;

WHEREAS the Ohio Governor signed Executive Order 2020-01D declaring a State of Emergency;

WHEREAS the Ohio Department of Education and the Ohio Department of Health published ‘Reset and Restart Education’ as a planning guide for Schools to safely conduct operations during the 2020-2021 academic year;

WHEREAS the Ohio Department of Health issued a “Director’s Order” on September 3, 2020 titled “Director’s Order Requiring Reporting and Notification Regarding COVID-19 Cases in Kindergarten through Twelfth Grade Schools”;

IT IS HEREBY RESOLVED that the South Columbus Preparatory Academy at German Village Board of Directors adopts the Student & Visitor COVID-19 Policy for the 2020-2021 academic year. The COVID-19 Policy is attached as Exhibit A, attached hereto and incorporated herein as if stated in its entirety. The Order issued by the Director of the Ohio Department of Health Requiring the Use of Facial Coverings in Child Education Settings is attached as Exhibit B and incorporated herein as if stated in its entirety. The Director’s Order Requiring Reporting and Notification Regarding COVID-19 Cases in Kindergarten through Twelfth Grade Schools is attached as Exhibit C and incorporated herein as if restated in its entirety.

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**APPROVAL AND ADOPTION OF RESOLUTION**

Motion approve the Student & Visitor COVID-19 Policy (~~without~~ / with) amendment(s),

made by Scott Pullins seconded by Kelly Dyer.

<b>Board Member Name/Initials</b>	<b>AYE</b>	<b>NAY</b>	<b>Other (Not present, abstain, etc.)</b>
Kelly Dyer	✓		
Sean Herod	✓		
Scott Pullins	✓		
Lyndsey Solomon	✓		
Dedra Hurst, Chair	✓		

Duly adopted by a vote of the Board on this 8 day of September, 2020.

Dedra Hurst  
Dedra Hurst, Chair  
South Columbus Preparatory Academy at German Village

## EXHIBIT A

### STUDENT & VISITOR COVID-19 POLICY 2020 - 2021 ACADEMIC YEAR

During this declared State of Emergency due to the COVID-19 pandemic, the health and safety of the students and staff are of the utmost importance. As such, the school's students and visitors shall abide by the following guidelines while on school premises. The following guidelines shall remain in effect for the entirety of the 2020-2021 academic year. Government and public health guidelines and industry best practices regarding COVID-19 are changing rapidly as new information becomes available and further research is conducted. The Board reserves the right to modify this Policy at any time to adapt to changing circumstances, consistent with its commitment to maintaining a safe and healthy learning environment.

#### 1. Health Evaluations

- A. All visitors, contractors, and volunteers that enter the building must complete a health self-assessment prior to coming to the school. Anyone exhibiting the symptoms as outlined by the Center for Disease Control (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) will not be permitted at the school and should seek appropriate medical care.
- B. All students that enter the building must complete a health self-assessment each day prior to coming to school. Anyone exhibiting the symptoms as outlined by the Center for Disease Control (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) will not be permitted at school and the student should seek appropriate medical care.
- C. The school reserves the right to conduct health evaluations, including temperature checks, at the school building before an individual enters the school.

#### 2. Quarantine for Individuals Diagnosed or Exposed to COVID-19

- A. Pursuant to Ohio Department of Health guidelines, families, caregivers, and visitors must notify the school if they have been exposed to COVID-19 or if they, or any members of their households, have been diagnosed with or presumed to have COVID-19. They must also notify the school if they are quarantined or have been recommended to quarantine.
- B. Visitors and students with known or presumed exposure to COVID-19 are required to self-quarantine at home for 14 days.
- C. Visitors and students who travel to a location with known COVID-19 community spread should self-quarantine at home for 14 days.
- D. Visitors and students with known or presumed exposure to COVID-19 must meet conditions prescribed by the Ohio Department of Health and their local health departments prior to returning to school. These conditions may change, and any changes made are expressly incorporated into this Policy.
- E. Students required to quarantine will not be penalized for their absence from school. The school shall make curriculum available to the student pursuant to the school-adopted Remote Learning Plan.

### **3. Personal Protective Equipment**

- A. For the purposes of this Policy, a “**face mask**” is defined as any material that covers an individual’s nose, mouth, and chin.
- B. For the purposes of this Policy, a “**face shield**” is defined as a type of personal protective equipment wrap that is made of see-through material which covers the individual’s face and extends below the chin. It must originate at the forehead with no gap, wrap around the sides of the face, and extend below the chin.
- C. All school visitors must wear a face mask when on school premises.
- D. The School is required to follow the Order issued by the Director of the Ohio Department of Health Requiring the Use of Facial Coverings in Child Education Settings as signed on August 13, 2020. The order is attached as Exhibit B.
- E. Any request for an accommodation must be made orally or in writing to the School Leader or his/her designee. A face shield as defined in this policy may be considered as part of a requested accommodation.

### **4. Social Distancing Requirements**

- A. For the purposes of this Policy, “**social distancing**” is defined as maintaining at least three (3) feet of distance from other individuals. The Ohio Department of Health and the CDC recommend six (6) feet between individuals and it is recommended that six (6) feet be utilized when possible.
- B. All school students, visitors, contractors, and volunteers shall comply with Social Distancing guidance pertaining to school settings set forth by the Ohio Department of Health and the Ohio Department of Education.

### **5. Visitors**

- A. For the purposes of this Policy, a “**Visitor**” shall be defined as any individual who is not a student or staff member that enters the school premises.
- B. This Policy shall work in conjunction with the school’s previously adopted “School Visitor Policy.” The below clauses shall supersede any conflicting clause contained within the “School Visitor Policy.”
- C. Visitors will not be permitted at the school unless an appointment has been made with the School Leader.
- D. All visitors to the school will be required to wear a face mask that covers the nose, mouth, and chin.
- E. All school visitors must confirm, upon entrance, that none of the following apply:
  - a. Currently experiencing active COVID-19 symptoms as defined by the CDC;
  - b. Has been instructed to quarantine by a local or state health department;
  - c. Has traveled to a location outside the state with active community spread of COVID-19;or

- d. Has been in contact with anyone who has tested positive for COVID-19.
- F. The school reserves the right to conduct health evaluations, including temperature checks, at the school building before a person enters the school.

## **6. Enforcement of this Policy**

- A. Any violations of this policy by a student will be handled per the school's code of conduct.
- B. If any individual becomes aware of a student or visitor violating this policy, they are encouraged to report the individual to their teacher or the School Leader.

## **7. Notice**

- A. A copy of this Policy shall be given to each student or caregiver and placed on the school's website.

### Reference Materials

Ohio Department of Health: <https://coronavirus.ohio.gov/static/responsible/schools/K-12-Schools-Guidance.pdf> and <https://coronavirus.ohio.gov/static/publicorders/DO-K-12-facial-coverings.pdf>

COVID-19 Planning Considerations: Guidance for School Re-entry – The American Academy of Pediatrics: <https://services.aap.org/en/pages/2019-novel-coronavirus-COVID-19-infections/clinical-guidance/COVID-19-planning-considerations-return-to-in-person-education-in-schools/>

CDC: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

## DIRECTOR'S ORDER

### Re: Director's Order Requiring the Use of Facial Coverings in Child Education Settings

I, Lance D. Himes, Interim Director of the Ohio Department of Health (ODH), pursuant to the authority granted to me in R.C. 3701.13 to "make special orders...for preventing the spread of contagious or infectious diseases" **Order** the following to prevent the spread of COVID-19 into the State of Ohio:

1. **Facial Coverings (Masks).** Except as provided herein, all students, faculty, and staff in any child care setting, school building, or other location that provides care or education to any child in kindergarten through grade twelve in the State of Ohio shall wear facial coverings at all times when:
  - a. In any indoor location including, but not limited to, classrooms, gymnasiums, offices, locker rooms, hallways, cafeteria, and/or locker bays;
  - b. Outdoors on school property and unable to consistently maintain a distance of six feet or more from individuals who are not members of their household;
  - c. Waiting for a school bus outdoors and unable to maintain a distance of six feet or more from individuals who are not members of their household; or
  - d. Riding a school bus.

For purposes of this Order, a facial covering (mask) is any material that covers an individual's nose, mouth and chin.

2. **Exemptions.** The requirement to wear a facial covering does not apply when:
  - a. The individual has a medical condition including respiratory conditions that restricts breathing, mental health conditions, or a disability that contraindicates the wearing of a facial covering; or
  - b. The individual is communicating or seeking to communicate with someone who is hearing impaired or has another disability, where an accommodation is appropriate or necessary;
  - c. The individual is actively participating in outdoor recess and/or physical activity where students are able to maintain a distance of six feet or more or athletic practice, scrimmage, or competition that is permitted under a separate Department of Health Order;
  - d. The individual is seated and actively consuming food or beverage;
  - e. Where students and staff can maintain distancing of at least six feet and removal of the facial covering is necessary for instructional purposes, including instruction in foreign language, English language for non-native speakers, and other subjects where wearing a

facial covering would prohibit participation in normal classroom activities, such as playing an instrument;

- f. Students are able to maintain a distance of six feet or more and a mask break is deemed necessary by the educator supervising the educational setting;
  - g. The individual is alone in an enclosed space, such as an office; or
  - h. When an established sincerely held religious requirement exists that does not permit a facial covering.
3. **Duration:** This Order shall be effective at 12:01 a.m. on August 14, 2020 and remains in full force and effect until the State of Emergency declared by the Governor no longer exists or the Director of the Ohio Department of Health rescinds or modifies this Order, whichever occurs sooner.
4. **Conflicting Orders:** The requirements of this Order are controlling and effective over any conflicting provisions of the “Director’s Order for Facial Coverings throughout the State of Ohio”, issued on July 23, 2020.

Accordingly, I hereby **ORDER** that all persons wear facial coverings subject to the circumstances and requirements of this Order. This Director’s Order shall remain in full force and effect until the State of Emergency declared by the Governor no longer exists, or the Director of the Ohio Department of Health rescinds or modifies this Order. To the extent any public official enforcing this Director’s Order has questions regarding the effect of this Order, the Director of Health hereby delegates to local health departments the authority to answer questions in writing and consistent with this Order.



Lance D. Himes  
Interim Director of Health

August 13, 2020

## DIRECTOR'S ORDER

### **Re: Director's Order Requiring Reporting and Notification Regarding COVID-19 Cases in Kindergarten through Twelfth Grade Schools**

I, Lance Himes, Interim Director of the Ohio Department of Health (ODH), pursuant to the authority granted to me in R.C. 3701.13 to "make special orders...for preventing the spread of contagious or infectious diseases" **Order** the following to prevent and minimize the spread of COVID-19 in the State of Ohio:

1. To facilitate timely contact tracing and prevent further transmission of COVID-19, all schools that provide any kindergarten through grade twelve instruction shall maintain a reporting system for parents to report positive tests and/or cases of COVID-19. Schools may use an existing attendance line, school nurse line, or attendance tracking system, so long as it is monitored on a daily and allows the reporting of a COVID-19 case.
2. Effective September 8, 2020, parents or guardians of students and school staff who have been diagnosed with COVID-19, whether by laboratory test or through clinical examination are encouraged to notify their school no later than twenty-four (24) hours after receiving a confirmed diagnosis.
3. A school district or school shall name a COVID-19 coordinator to facilitate reporting of case information. A school district or school shall provide the name and contact information of their COVID-19 coordinator to the local health department. Upon request, districts or schools shall provide the local health department with a copy of their reopening or pandemic operating plan.
4. Within twenty-four (24) hours of becoming aware of a student, teacher, staff member, or coach who has tested positive or been diagnosed with COVID-19, a school shall notify parents or guardians of students of the existence of the case in writing and share as much information as possible without disclosing protected health information.
  - a) Written notification of a positive test or case shall be sent to the parents or guardians of all students who share a classroom space or have participated in a school activity during the COVID-19 infectious period of a student, teacher, staff member, or coach.
  - b) Written notification shall also be provided to all parents or guardians of students at the school building notifying them of a positive test result. This schoolwide notification may be made using email or an established website. Schools are required to provide this notification with each case, although schools are permitted to consolidate notifications if necessary.

- c) Schools may use notification templates available on the coronavirus.ohio.gov website.
- d) School districts and individual schools are encouraged to use website dashboards to inform the school community of the number of COVID-19 cases and number of students and staff isolated or quarantined, if known.

5. Within twenty-four (24) hours of becoming aware of a student, teacher, staff member, or coach who tests positive or is diagnosed with COVID-19, each school shall report the case(s) to their local health department. Schools can use the reporting template located on the coronavirus.ohio.gov website.

6. Effective September 15, 2020, local health departments shall report the number of newly reported and cumulative positive tests or diagnosed COVID-19 cases in each school or school district for the previous reporting week, as applicable, to the Ohio Department of Health every Tuesday.

7. The Ohio Department of Health shall publish aggregate weekly and cumulative case data by school, if not associated with a district, or school district including a breakdown by students and staff every Thursday. This information will be published on coronavirus.ohio.gov.

8. This Order shall be effective at 11:59 p.m. on September 3, 2020.

Accordingly, I hereby **ORDER** that all kindergarten through twelfth grade schools must report all cases of COVID-19 in their schools and provide notification to parents and guardians. This Order shall remain in full force and effect until the Director of ODH rescinds or modifies this Order at a sooner time and date.

  
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Lance D. Himes  
Interim Director Health

September 3, 2020